

UNITED STATES DISTRICT COURT
DISTRICTS OF GUAM AND THE NMI
PROBATION OFFICE

ROSSANNA VILLAGOMEZ-AGUON
CHIEF U.S. PROBATION OFFICER

MAIN OFFICE
2ND FLOOR, U.S. COURTHOUSE
520 WEST SOLEDAD AVENUE
HAGÁTÑA, GUAM 96910
TEL: (671) 473-9201
FAX: (671) 473-9202



GRACE D. FLORES
DEPUTY CHIEF U.S. PROBATION OFFICER

N.M.I. OFFICE
HORIGUCHI BUILDING Rm 4D
P.O. Box 502089
SAIPAN, MP 96950
TEL: (670) 236-2991
FAX: (670) 236-2992

August 22, 2012

RE: Request for Proposals
District of Guam
Solicitation #0993-13-001 - Urine Surveillance
Solicitation #0993-13-002 - Substance Abuse Treatment
Solicitation #0993-13-003 - Mental Health Treatment
Solicitation #0993-13-004 - Sex Offender Treatment

District of the Northern Mariana Islands
Solicitation #0994-13-001 - Urine Surveillance
Solicitation #0994-13-002 - Substance Abuse Treatment
Solicitation #0994-13-003 - Mental Health Treatment
Solicitation #0994-13-004 - Sex Offender Treatment
Solicitation #0994-13-005 - Substance Abuse Treatment

The United States District Court for the Districts of Guam and the Northern Mariana Islands is soliciting proposals to provide substance abuse treatment services for male and female Federal defendants/offenders who are addicted/drug dependent, and/or alcohol dependent, as well as those requiring sex offender treatment.

These individuals include persons on probation, supervised release, or parole, as well as persons on pretrial status who are under the supervision of the United States Probation Office.

Enclosed is a Request for Proposal (RFP), which contains the full text of all applicable Government regulations, and all offerors are subject to the provisions contained in the RFP. In responding to the RFP, you should answer fully each item and supply all information requested. Section "L" provides specific directions for potential vendors in completing their proposals. The minimum standards for services listed are contained in the Clauses and Terms of Agreement, and all proposals will be evaluated by the criterion laid out in Section "M."

Proposals will be awarded on the basis of initial offers submitted, and each initial offer should contain your organization's best terms from a cost and technical standpoint. There will be no additional opportunity to modify your proposal.

Please read the RFP carefully. Do not rely on knowledge of previous RFPs, or knowledge of previous Federal procurement procedures.

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The estimated monthly quantity listed in Section "B" of the RFP is the estimate of the services to be provided during the term of this agreement. It is only an estimate.

Although the Government may choose to enter into a Purchase Agreement with multiple vendors, the Government reserves the right to award to a single vendor.

The term for this Purchase Agreement is twelve (12) months, with a provision that shall allow the Government to unilaterally extend the agreement for an additional two (2) years, at two (2) twelve (12) month intervals, at the Government's discretion.

A vendor must be capable of providing all services identified in Section "B," and within the geographic area identified in Section "B."

Please submit all questions in writing (via email to barbara_hattori@gup.uscourts.gov) by August 31, 2012 at 5:00 pm. The questions will be answered at one time. Questions and answers will be provided to all vendors who have expressed interest in this solicitation.

For all proposals, an original and two (2) copies must be received no later than **3:00 pm on September 10, 2012** at the following address United States Probation Office, 520 West Soledad Avenue, 2nd Floor U.S. Courthouse, Hagåtña GU 96910.

All copies must be originally signed. A copy of the Blanket Purchase Agreement, Clauses and Terms of Agreement, should be retained by the vendor for their files. **Please do not submit proposals in binders and notebooks.**

Sincerely,

Grace D. Flores
Deputy Chief United States Probation Officer
Drug & Mental Health Treatment Coordinator

Enclosures